

## MARKET WESTON PARISH COUNCIL

Minutes of Market Weston Parish Council meeting held on Monday 20<sup>th</sup> September 2021 7.00pm  
in Market Weston Village Hall

Present: Cllrs J Loden, A Hall, D Fulcher, Cllr J Spicer & W.S Cllr Bull.

1. **Apologies for absence** Cllr M Martin & P Freeman,

2. **Members Declarations of Interest and Dispensations:**

2.1 To receive declarations of interest from councillors on items on the agenda.

2.2 To receive written requests for dispensations for disclosable pecuniary interests. None.

2.3 To grant dispensations as appropriate under Section 33 of the Localism Act. None.

3. **Minutes** – The minutes of the Thursday 22<sup>nd</sup> July 2021 meeting were agreed and signed as a correct record.

4. **Meeting open to the public**

Prior to the meeting, a report of stolen wheelie bins was received. Disappointment was also expressed over the response from Cllr Spicer about the need to report all flooding issues, via the online reporting app, and not just via her.

5. **Report from County Councillor:**

5.1 To discuss Heavy lorries in Ponds End Lane.

The possibility of carrying out a traffic count was disused again. It was agreed that the problem was not one of speed or volume but more of the size of the vehicles using Ponds End Lane and that a traffic count would not really give the results required. To erect a 'No HGV's' sign would cost in the region of £400 and it was considered that this would not necessarily be a good use of taxpayers money. The reasons for this being that, the erection of the sign would not stop the large farm traffic from using the lane, as they would be exempt and it is primarily those vehicle that us it.

5.2 Options to address flooding in the village.

Cllr Spicer stressed the importance of reporting any of flooding using the SCC online reporting tool. The exception to this is if a house is flooding and then you should use the emergency line. As no issues have been logged in Market Weston, it is difficult for Cllr Spicer to follow them up. If possible include photos with the report. Cllr Spicer is happy to meet with Cllr Hall to look at self-help options. Cllr Bull will send some information, from Hepworth, about what this might look like. It will go on as agenda item for the next full Parish Council meeting.

**Action Cllrs Spicer/Bull/Hall/Clerk**

6. **Report from West Suffolk Councillor: C Bull**

To include information on Liberty House.

To confirm:

That the permission for change of use was for 12 months from 20/4/2021. It was not 12 months dependant on when the first let took place.

The current use is for a holiday let on a temporary basis, as approved at DCC earlier this year.

The WS planning officers understanding is that, as the applicant wants to sell the property, she will be submitting a variation of condition application to reduce the timeframe for the temporary holiday let use, so that it reverts back to residential when the sale finalises.

If the new owners then wanted to use it for holiday lets, they would need to submit a change of use application, if they did not, the use as a holiday let would then not have planning permission.

Of course, once the temporary permission has lapsed, the property would revert back to residential anyway.

**Swimming pool, New Common Road.**

At the time of writing, the application for change of use has not been received by the Parish Council. It was agreed, once the application is received, we hold an extraordinary meeting to discuss it.

## **7. Chairman's Report**

Works to memorial plaque

Cllr Hall has provided a price, working with Tony Goff, for carrying out the repairs to the millstone. However, following his success cleaning up the plaque, Cllr Fulcher feels confident he could carry out the work, for a fraction of this cost, if we are happy for him to do so. It was agreed the Cllr Fulcher would do some more work on costing before a final decision is made. Cllr Hall will keep Mr Goff up to speed on any decisions made.

**Action Cllr Fulcher/Hall**

## **8. Clerks Report**

8.1 Bus shelter, to discuss option for a possible new bus shelter.

The Clerk met with an officer from SCC to discuss options for a possible Bus Shelter in the village. They looked at 3 possible locations. Opposite the phone box, outside the village hall and adjacent to The Green. The overall cost ranges from approx. £10,000 to £31,000. It was felt unlikely that the project will proceed. The Clerk will circulate the information from SCC for further consideration.

**Action Clerk**

8.2 Insurance confirmation on scope of cover.

The insurance covers all our equipment, it is only if the land is used by a third party that we have liability over land defects. We have full cover for Councillors and volunteers working on behalf of the Parish Council. It was suggested we carry out a risk assessment and record names of the volunteers on The Green.

**Action Cllrs Hall/Fulcher/Loden**

8.3 Emergency Plan, update on progress.

This is still in hand.\*

8.4 Tree Wardens. To nominate a tree warden for the village.

Andy Drummond, Portfolio Holder for Regulatory and Environment has written to encourage us to appoint a tree warden. As the current member responsible for trees in the village, the Clerk will circulate the information to see if we can find anyone who may be interested in the role.

**Action Clerk**

## **9. Finance.**

9.1 The following accounts were approved for payment

Admin, various            £692.46

9.2 Bank reconciliation, schedule of payments and budget report

The Clerk provided a schedule of payments, a bank reconciliation and a budget report for approval.

## **Budget 2022-23**

The Councillors began a discussion about next years budget. It was agreed that, as we have a number of projects potentially coming forward, that we should carry out a survey, with the residents to see what they consider to be a priority. The Clerk will prepare something that can be delivered to all the residents.

**Action Clerk.**

## **10. Planning Matters**

10.1 To include Swimming pool, New Common Road.

As discussed under item 6, Cllr Bulls report, it was agreed that an extraordinary meeting would be held once we have received the application for change of use.

## **11. The Green/Play area report**

11.1 Continuing maintenance of The Green

The current arrangements seem to be working well.

11.2 Works to millstone, to discuss options

See under item 7, Chairman's report.

### **11.3 New fencing and repairs to kissing gate, The Green.**

Pat Murray has provided a price to replace most of the fencing on The Green. There is 231mtrs that need to be replaced; an area behind the hall will be left, as there is a substantial hedge there now. The total price is approximately £3275. This would include repairs to the kissing gate. Neil Hatton has offered to supply some materials; this should have a positive impact on the price. The Clerk will see if Cllr Spicer and Bull can supply any funding for the project. **Action Clerk**

### **12. VAS project.**

To discuss positions for VAS posts.

Cllr Loden has done some work on this project and has begun the process of identifying potential sites for consideration. We will include this project in the residents' survey.

### **13. Councillors reports and items for future agenda**

#### **13.1 Website, update on progress**

Cllr Loden has been looking at some other hosts for the website. The Clerk was reluctant to switch platforms, due to the support we receives from the current host. Cllr Loden will look again at the current site and see what improvements he could make working with the current host.

**Action Cllr Loden**

#### **13.2 Tree planting project, update from Cllr Hall**

This matter is still in hand. It was suggested that Cllr Hall looks for sites that the Parish Council could purchase or be gifted.

**Action Cllr Hall**

#### **13.3 Queens Jubilee event**

It was suggested that the Parish Council do something for the Queens Jubilee next year. Cllr Hall suggested a flagpole at the village hall. This will go on the next agenda for discussion.

**Action Clerk**

### **14. Correspondence for information**

The new **Suffolk Care Services Directory 2020/21** is still available and we were asked if we wanted some free copies. It is a guide to help people looking for care and support in Suffolk. It contains lots of really useful information about accessing social care, funding care, staying independent, moving to a care home etc. There is around 50 copies in a box. It was agreed to request 2 boxes and arrange a delivery alongside the flyer about the residents' survey.

### **15. Date of next meeting: 18<sup>th</sup> November 2021**

### **16. To consider the exclusion of the public and press in the public interest for consideration of The following items:**

16.1 Personnel Issues. None.

16.2 Legal Issues. None.